

Office Memorandum • UNITED STATES GOVERNMENT

TO : Administrative Officer
General Counsel
FROM : Chief, Personnel Division (0)
SUBJECT: Copies of Form 37-3

DATE: 26 April 1951

Up until the present date, an original and three copies of Form 37-3, Personnel Action Request, have been submitted with each request for appointment, promotion, transfer, re-assignment, etc.

For administrative purposes, it has now become necessary to have an original and four copies of this form in all such cases.

Your compliance in this regard will be appreciated.

STATINTL


Chief, Personnel Division